

ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC

Name of the Institution : **Prananath Autonomous College, Khordha**

Year of the Report : **2010-11**

SECTION A

Plan of action chalked out by the IQAC in the beginning of the year towards the quality enhancement.

Proceedings and resolutions

- Introduction of Gold Medal for the best graduate.
- Extension of reading room with modem facilities.
- Strengthening of students feedback system.
- Periodical parent feedback system to be introduced.
- In-house seminars and seminars inviting external resource persons to be conducted.
- Appointments through Governing Body should be made with utmost transparency and as per guidelines of the government.
- Placement cell is to be recharged and strengthened.
- Infrastructural development through construction of new class room.
- Modernization of library with automation, open access system, photocopier & new journals/periodicals.
- Timely publication of Semester results.
- Coding system of answer scripts of Term end Examinations.
- Lesson plans & notes are to be prepared meticulously.
- Renovation of conference Hall (Maitree Bhawan).
- Upgradation of college website & electronic teaching aids.
- Preparation of model class room with electronic teaching aids.
- Improvement of Hostel facilities.
- Enhancement of extension activities.
- Encouragement to the faculty members to participate in seminar/workshop/conference etc.

SECTION – B

1. Activities reflecting goals & objectives of the institution.

- 05 state level seminars organized.
- Annual Science exhibition organized.
- Around 1100 inhouse seminars conducted.
- Institution of Gold Medal.

- 80 extra mural lectures organized.
 - 2176 numbers of text books & 11 reference books purchased for library.
 - 02 numbers of Minor Research Projects undertaken.
2. **New academic programmes initiated (UG & PG).**
Opening of honours classes in Computer Science (undergraduate level) – self-financing.
3. **Innovation in curricular design and transaction :**
- Syllabi for COC (Career oriented course) are designed by respective departments.
 - Boards of studies have been restructured to design the syllabi in a more effective way to meet the global demands.
4. **Inter-disciplinary programmes started :**
Programmes like Environmental Studies(ES), Indian Society and Culture (ISC), Mathematics for Biology students, Biology for Physical Science Students, English & Modern Indian Language are continuing.
5. Examination reforms implemented –
Coding system of answer scripts implemented.
6. Candidates qualified (NET/SLET/GATE etc.) :
Though some students have qualified in these tests, the exact number is not available officially.
7. Initiatives towards faculty development programmes :
- Several seminars/workshops organized with in house faculty participation.
 - Necessary leave & financial assistance provided for attending national & international seminars/symposia.
 - Faculties encouraged to attend orientation/refresher courses.
 - Computer awareness classes are organized.
 - Members of faculty are encouraged to undertake research by availing teacher fellowship and grant of study leave.
8. Total number of Seminars/Workshops conducted :
05 numbers of State level seminars/workshops organized.
9. Research projects
- On going : 27 (Minor Research Project)
 - Completed : Nil
10. Patents generated : Nil
11. New collaborative research programme : 02

12. **Research grants received from various agencies-** Rs.1,08,000/-

13. **Details of research scholars :** 13

14. **Citation index of faculty members and impact factor :**

<i>Stream</i>	<i>No. of Publications</i>
Arts	04
Science	03
Commerce	06

Exact data of citation index not available.

15. **Honour/Awards to the faculty :**

- National : Nil
- International : Nil

16. **Internal resources generated :** Rs.95,21,336/-

17. **Details of departments getting assistance/recognition under SAP, COSIST(ASSIST)/DST, FIST and other programmes :** Nil

18. **Community services :**

- 05 Rovers participated in national camp at Haryana.
- NCC girls wing organized rally on International AIDS Day with MIMTS students.
- “Odisha State AIDS control society” organized rally with NCC cadets to create social awareness on AIDS flagged off by Dr. S.C. Kumar, Principal.
- Plantation programmes with NCC/NSS wings held.
- Science exhibition organized to spread & develop scientific temper among young students.

19. Teachers and officers newly recruited.

<i>Teaching</i>	<i>Non-teaching</i>	<i>Class-IV</i>
Nil	Nil	Nil

20. Teaching – non-teaching staff ratio : 1.3 : 1

21. **Improvement of library services.**

- Adequate number of text books, reference book, journals and periodicals are purchased for the library.
- Binding work of old/damaged books is taken up.
- 02 computers & UPS are purchased.

22. **New books/journals subscribed & their value:**

- 2176 text and 11 reference books added in the library amounting to Rs.3,74,436/-
- 12 numbers of journals amounting to Rs.7580/- subscribed.

23. **Courses in which student assessment of teachers is introduced & the action taken on student feedback.**

- Student assessment of teachers is introduced for all undergraduate programmes.
- Feedback is taken from only final year students.
- Appraisal of teacher's performance by the principal based on student feedback.

24. **Feedback from stakeholders.**

- Feedback taken from students are properly addressed.
- Feedback obtained from parents & alumni are duly acknowledged and action taken.

25. **Unit cost of education.**

<i>With salary</i>	<i>Without salary</i>
Rs.24,405/-	Rs.4,373/-

26. **Computerization of administration and the process of admissions and examination results issue of certificates :**

- Issue of TC, CLC etc. are computerized.
- Automation of library is completed.
- Service book and other relevant documents of members of staff are computerized.

27. **Increase in the infrastructural facilities :**

- Staff quarters renovated.
- Drinking water supply to all section/blocks streamlined.
- Staff common room, boys common room and girls common room renovated.
- Additional furniture procured.
- Principal's office renovated.

28. **Technology upgradation :**

- Software in computers are upgraded.
- Library automation work is completed.
- Teaching through projector is partially adopted.

29. Computer and internet access and training to teachers non-teaching staff and students.
- There is a computer training centre in the college through which teachers, non-teaching staff and students are trained time to time to access computing skills and internet.
 - Computer and internet access are provided to teachers, non-teaching staff and students.
30. Financial aid to students.
- Merit-Cum-Poverty Scholarship : Rs.45,000/-
 - Senior Merit Scholarship : Rs.85,000/-
 - PG Merit-Cum-Poverty Scholarship : Rs.30,000/-
 - Post-Metric Scholarship to SC (1st Phase) : 201 numbers of students : Rs.3,84,760/-
 - Post-Metric Scholarship to ST (1st Phase) : 06 numbers of students : Rs.7,030/-
 - Post-Metric Scholarship to SC(2nd Phase) : 201 numbers of students : Rs.3,84,760/-
 - Post-Metric Scholarship to ST(2nd Phase) : 06 numbers of students : Rs.7,030/-
 - Post-Metric Scholarship to Minority students by Govt. of Odisha. :Rs.4850/-
 - Scholarship to the wards of Beedi, Cine and Mine Workers by Govt. of India. : Rs.3000/-
 - Scholarship to students with higher percentage by Sitaram Jindal Foundation : Rs.6000/-
 - Students free-ship and concession by our college.
 - Scholarship to the Physically disabled students under “Banishree Yojana” : Rs.24,240/-
 - Sports Talent Scholarship by Govt. of Odisha : Rs.6000/-
31. Activities and support from the alumni association.
- The Alumni Association has instituted prizes for meritorious students.
 - There is the Annual meet of Alumni Association which suggests various developmental activities that helps in achieving the goal of the institution.
 - The Alumni of the college guide and cooperate at every step that goes a long way in ensuring development of the college.
32. Activities & support from the parent-teacher association.
- Parent-teacher association decided unanimously to prohibit the use of mobile phone in class room.
 - Feedback from parents duly implemented.

- Ensure overall development of student.
 - Helps in maintaining campus discipline.
 - Ensure students' attendance percentage.
33. Health Services :
- NSS volunteers rendered services to the poor patients in the head quarter hospital of Khordha.
 - Blood grouping, blood pressure checkup, BMI check-up & sugar test camps are annually organized by department of zoology.
 - Blood donation camps are organized.
 - This college has a dispensary in the campus which provides routine as well as emergence health services at the time of need.
 - College organized regular health check-up campus with the help of NSS & NCC wings.
 - Different awareness programmes are held relating to Aids, health & hygiene, malnutrition, sanitation, etc.
34. Performance in sports activities.
- Utkal University Champion (Football).
 - S.K. Seraj represented Utkal University in football tournament at BIT, Ranchi.
 - Paresh Kumar Paikaray represented Utkal University in Kho-Kho at PTRS Sukla University, Raipur.
 - Nitesh Baliarsingh represented Utkal University in Volley Ball tournament at Hazaribag University, Bihar.
35. Incentives to outstanding sports persons.
- Weightage during admission.
 - Special mid-term assessment is held for those student athletes who have represented inter-state and national level sports.
 - Merit certificates & mementos are given for outstanding performance in different sports events.
 - Prizes, cups & shields are presented to outstanding sports persons from different memorial trusts.
 - Students are encouraged to participate in various State & National level competitions & for this regular training classes are arranged in the college.

36. Student achievement & award.

<i>Sl. No.</i>	<i>Name of the student</i>	<i>Event</i>	<i>achievement & award</i>
01	Priyadarshini Patnaik	Best graduate Arts	Gold medal winner
02	Dusmanta Kumar Nayak	Best graduate science	Gold medal winner
03	Soumya Ranjan Mohapatra	Best graduate Commerce	Gold medal winner

37. Activities of guidance & counselling unit.

- There is a language Lab. which trains students in improving their communication skill.
- Special classes are organized for students to prepare them for competitive examinations.
- Career guidance classes are conducted by the trained teachers.
- Students are regularly informed about new career opportunities.

38. Placement services provided to the students.

- Workshops are organized for skill development.
- After scrutiny, a short list panel is prepared by the college placement cell before campus selection.
- For campus selection, several companies are invited to the campus.
- Incentives are provided to the students desiring to attend interviews on written test through placement cell.
- 23 students got placement in Vendanta group.
- 03 students got placement in ICICI Bank.

39. Development programmes for non-teaching staff.

- EPF scheme for all non-teaching staff members under management service.
- Facility of co-operative store.
- Non-teaching staff members of this college are regularly deputed to attend training programmes in administrative, accounting & computer skill developments.
- Motivating and helping class-III & class-IV employees to pursue further studies for upgrading their knowledge and qualification.

40. Good practices of the institution.

- Mobile phone use inside the classroom is prohibited.

- The students are felicitated for outstanding achievement.
- A photocopier machine is installed for common use.
- In-house seminars, state level seminars, UGC sponsored seminars, National level seminars are conducted.
- Involvement of students in the campaigns related to social service, environmental awareness, development of literary skills etc.
- Science students are encouraged to develop research projects to enhance their knowledge & skill
- NCC cadets and volunteers from Youth Red-Cross, Rovers & Rangers have joined hands with Rotary Club, Khurda in various social awareness programmes.

41. Linkages developed with national/international, academic/research bodies.

The college has linkage with various national institutes and research centres namely :

- CIFA
- Institute of Mathematics & Application, Bhubaneswar
- Odisha state library, Bureau of statistics.
- Institute of Physics, Bhubaneswar.
- Utkal University, Sambalpur University, Berahmpur University, RRL, Bhubaneswar, OUAT, Bhubaneswar, CRRI, Cuttack, School of Life Sciences, Bhubaneswar & Delhi.
- National Institute of Social Work & Social Services, Bhubaneswar.

42. Action taken report on AQAR of the previous year.

- Gold medal awards for the best graduate as well as the best graduates in Science, Arts & Commerce are given.
- Reading room facilities are modernized.
- New classrooms are constructed.
- New journals/periodicals are subscribed
- Coding of answer scripts is introduced.
- Photocopier in library is installed.
- Parent feedbacks are taken & implemented.

43. Any other relevant information the institution wishes to add.

- The college has celebrated its “Golden Jubilee” on 27th November, 2010.
- The college has been awarding prestigious “PRANANATH SAMMAN” to an eminent personality for their outstanding contribution to the field of education and social reform. Name of the Awardee : S.J. Pyari Mohan Mohapatra, retired IAS.

- “PRANANATH SANGEET SAMMAN” to eminent musician, dramatist and singer. Name of the Awardee – Jitendriya Haripal, (Noted Sambalpuri Singer).
- “MANJARIDEVI AWARD” to a distinguished person for their contribution in the field of literature. Name of the Awardee : Sj. Surasingha Patnaik.

SECTION C : Outcomes achieved by end of the year.

- Healthy competition took place among the students for achieving Gold Medal.
- Open access to Library showed optimum use of library for excellence.
- Extension activities increased & involvement of local people remarkably gone-up.
- Quality of results hiked.
- Students attendance in class room increased.
- Rate of students participation in different extension activities increased.
- Result of semester examinations published in time.

SECTION D : Action Plan of HEI for the next year.

- New recruitment of teaching and non-teaching staff members as per necessity.
- Improvement of classroom facility.
- To make entire campus eco-friendly.
- Redesigning of syllabus at par with global changes.
- To start some innovative & value added course.
- Faculties are to be encouraged to undertake more minor/major research projects.
- To subscribe more research journals/periodicals and reference books for central library.
- To provide lecture notes to the students.
- To give emphasis on housework & its immediate evaluation.