



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE(AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 21.01.2017

**President, Governing Body
Prananath College (Autonomous), Khordha**

Sir,

This is regarding the appointment of Lab Assistants in the Department of Zoology on temporary contractual basis.

As per the advertisement in the College Notice Board No. 05(2) dtd.04.01.2017 for the post of Lab. Assistants in the Department of Zoology, the walk-in-interview was conducted on 21.01.2017 at 11.00 A.M. in Zoology Department of the college and the final merit list has been prepared by the Selection Committee for the same.

It is placed before you for your kind approval.

If approved, the appointment letter may be issued to the selected candidate. The appointment is purely on temporary and contractual basis upto April 2017 in 2016-17 and from July 2017 in the academic session 2017-18. The candidate shall be paid a consolidated amount of Rs.3,500/- (Rupees three thousand five hundred) only per month.

The list of selected candidate
LAB. ASSISTANTS IN ZOOLOGY

01	Ms Samikshya Dash C/o- Pramod Kumar Dash At- Khandagiribari, P.O.- Khandagiri, Dist- Khordha - 751030 Mob- 9658921870	1st
02	Mr. Parthasarathi Samantaray C/o- Gagam Nojaro Samantaray At- Chhottaraypur, P.O.- Gudum Dist- Khordha -752056 Mob- 9437781341	2nd

R. An
21/01/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha

Approved
J. W. Mishra
21/01/2017
President, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE(AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 12.04.2017

President, Governing Body
Prananath College (Autonomous), Khordha


Sir,

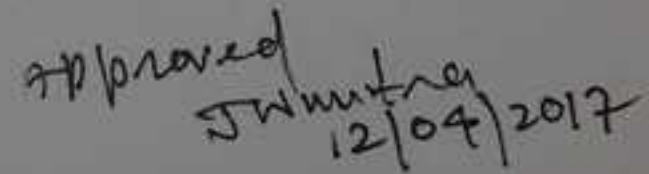
As per the recommendation of the committee report on 08.04.2017, the following panel is formed from among the employees selected for Class-III posts from Class-IV post.

The selection panel may please be approved

1. Sri Seshadev Pradhan
2. Sri Rajesh Das
3. Sri Sashi Bhusan Jena

However, the above persons shall work in Class-III seats without any financial benefit. When the posts will be warranted for Class-III posts, the above persons will be adjusted as per the panel.


Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khurda


President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 05.05.2017

President, Governing Body,
Prananath College (Autonomous), Khordha.

Ref: Decision taken in the meeting of Administrative Committee held on 05.05.2017
Sir,

Necessary permission may please be given to us to negotiate with a Security Agency and to engage a security personnel to watch the newly constructed Academic & Administrative Block during night i.e. from 6 PM to 6 AM.

Our IVth Grade staff may watch the building by turn during day time.

This arrangement will be there till a wall is raised by CPWD in front of Academic & Science Block.

This is placed for your kind approval.

S. P. S. 5/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khurda

Before any decision, we will discuss in details.
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha
J. M. Mishra 5/5/2017



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited A Level
NOTE SHEET

Date: 05.05.2017

President, Governing Body,
Prananath College (Autonomous), Khordha

Ref: Decision taken in the meeting of Administrative Committee held on 05.05.2017
Sir,

The college collects fees towards Employees Welfare Fund meant for the welfare of employees. The unutilized amount from the E.W.F. is merged with college fund. In the meeting held on 05.05.2017, it was decided to keep the fund in a separate account which will go on accumulating every year.

Negotiations are being held with Insurance Agencies to bring all management and Self Financing Wing employees under Personal Accident Insurance Scheme and the premium towards this will be met from E.W.F. and that would entitle the employees to get some help from Insurance. The financial implication for covering management employees be paid from the welfare fund and for Self Financing employees be paid from Self Financing wing.

This is placed for your kind approval.

[Signature] 5/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha

Approved the proposal.
[Signature] 5/5/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 05.05.2017

**President, Governing Body,
Prananath College (Autonomous), Khordha**

Ref: Decision taken in the meeting of Construction Committee held on 05.05.2017
Sir,

It is requested that the following proposals of constructions which were discussed & agreed on 05.05.2017 may please be approved to enable the undersigned to undertake the construction through construction committee unit. In each case, Engineer in-charge will place a plan and estimate. He along with one Officer in-charge will supervise the construction work as per procedure.

- I. Shed for two wheelers of staff & students behind the Administrative Block
- II. Steps to be made at different points in the Administrative Block
- III. Repair of college boundary wall adjacent to N.H.-16
- IV. Repair of roofs & walls of 3rd women's hostel
- V. Barrier / steps at entry point to present thoroughfare by the students & outsiders in the college campus.
- VI. Fixing of grille near IGNOU Study Centre

This is placed for your kind approval.

[Signature] 5/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khordha

Approved to take up the works
[Signature]
5/5/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 05.05.2017


President, Governing Body,
Prananath College (Autonomous), Khordha

Sir,

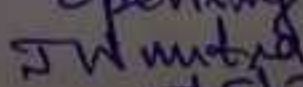
There is a permanent vacancy for the post of lecturer in the Department of Sociology. The post is lying vacant since the former lecturer resigned after being selected by SSB. In the absence of any regular teacher, the workload is managed by a guest faculty. But the business of Board of Studies and Board of Conducting Examiner of the department is seriously affected.

So advertisement for the post of Lecturer in Sociology may be made in the daily newspaper and appointment may be given following due procedure to avoid dislocation of departmental activities in future.

Placed for your kind approval.

 5/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Khordha
Prananath Autonomous College
Khurda

We may take necessary steps to fill up the vacancy before opening of college as per procedure.

 5/5/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



Office of the Principal
PRANATHI COLLEGE (AUTONOMOUS)

KHORDHA - 752 057 (ODISHA)

Note Sheet

Date: 06.05.2017

**President Governing Body,
Pranathi College (Autonomous), Khordha**

Sir,

As per the UGC Guidelines, the college must have a Finance Committee to approve the budget and expenditure of the UGC grant.

The name of the following persons are suggested for constitution of the Finance Committee of the college.

Members

1. Prof. Sunil Kumar Patnaik, Principal as Chairman
2. Maj. Khirud Prasad Mohanty, Member, G.B., Former V.C., North Odisha University
3. Dr. (Mrs.) Ranjita Sethi, Prof. I.C. UGC, Principal's Nominee

This may kindly be approved.

*Approved
J. W. Patnaik
6/5/2017*

President, Governing Body
Pranathi College (Autonomous)

**President, G.B.
Pranathi Autonomous College,
Khordha**

*S. P. Patnaik
6/5/17*

Principal-Cum-Secretary, G.B.
Pranathi College (Autonomous)

**Principal-cum-Secretary
Pranathi Autonomous College
Khurda**



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 11.05.2017

President, Governing Body,
Prananath College (Autonomous), Khordha

Sir,

The following lecturer of the college has applied for Study Leave (State Government) to pursue his Ph. D. work. His application has been duly forwarded by the HOD, Chemistry with a certificate to adjust his classes with the existing faculty of the Department.

1. Mr. Priyabrata Mohanty, Lecturer in Chemistry

Placed for your kind approval.

S. K. S. 11/05/17

Principal cum Secretary, G.B.
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khordha

- 1) Instead of managing the classes with the existing staff, we may keep a temporary lecturer in chemistry to manage the classes.
 - 2) Mr P. Mohanty may be allowed to proceed for Ph.D. and may be requested to take classes as per his convenience.
- President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha
- J. K. S. 11/5/2017*



Office of the Principal
PRANANATH COLLEGE (AUTONOMOUS)

KHORDHA - 752 057 (ODISHA)

Note Sheet

Date: 12.05.2017

President Governing Body,
Prananath College (Autonomous), Khordha

Sir,

The Finance Committee of Pran Nath College (Autonomous), Khordha in its meeting dated 11.05.2017 approved the budget of the Autonomy Grant under XIII Plan period for the financial year 2017-18.

The budget is placed for your kind perusal and approval.

Sumit
12/5/2017

President, Governing Body
Prananath College (Autonomous)

President G.B.
Prananath Autonomous College
Khordha

Pran Nath *12/5/17*

Principal-Cum-Secretary, G.B.
Prananath College (Autonomous)

Principal-cum-Secy
Prananath Autonomous College
Khurda

Laminated
 to process the file
 15/5/17

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OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 15.05.2017

President, Governing Body,
Prananath College (Autonomous), Khordha

Ref: Rehabilitation of the wife of the deceased Dilip Nayak in the light of decision taken in the Administrative Committee Meeting held on 05.05.2017.

Sir,

Dillip Nayak working in the Department of Geography died in an accident on 30.04.2017. He was working as a management employee for the last 13 years. She has personally met the undersigned for rehabilitation. On humanitarian and compassionate ground she may be appointed suitably considering her eligibility. This has been the practice of the college in the past when an employee died an unnatural death.

Besides, the employees of the college have requested the undersigned to approach the President for consideration in this regard on receipt of a formal application.

She shall be called to attend duty subject to the minimum amount which will be decided by a committee set up for the purpose.

This is placed for your kind approval.

[Signature] 15/05/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khurda

- 1) As proposed by Principal, a committee all the rehabilitation cases and other requirement of the college be decided.
2) Deceased Dilip Nayak, wife is ~~engaged~~ ^{engaged} after Summer Vacation.

President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha

[Signature]
15/5/2017



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 18.05.2017

President, Governing Body,
Prananath College (Autonomous), Khordha

Ref: Resolution adopted in the meeting dtd. 04.05.2017

Sir,

As seats in Self-Financing subjects are lying vacant and to meet the competition from nearby Self Financing institutions, the course fee of subjects under Self-Financing courses have been reduced by Rs.3,000.00 (Rupees three thousand) only each from the academic session 2017-18.

The course fee after reduction will be as under.

Name of the Course	Previous Course Fee	Course Fee after reduction
B.B.A.	Rs.45,000.00	Rs.42,000.00 (1 st year-12,000.00 + 2 nd year-15,000.00 + 3 rd year - 15,000.00)
M.A. in PM&IR	Rs.55,000.00	Rs.52,000.00 (1 st year-25,000.00 + 2 nd year-27,000.00)
M.Sc. in Comp. Sc.	Rs.60,000.00	Rs.57,000.00 (1 st year-27,000.00 + 2 nd year-30,000.00)

Placed for your kind approval.

Signature 18/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha

Approved
J. W. Mishra
18/5/2017
President, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 24.05.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

It is incumbent upon a Principal to publish and distribute the College Calendar to each student every year. This should ideally take place at the beginning of an academic session. But the prevailing practice here is that the calendar is published after December. By that time +2 2nd year students stop coming to college as they remain busy for their C.H.S.E. Examinations. So for all practical purposes, the College Calendar becomes useless for them.

As College Calendar contains rules and regulations of the college and basic information about the college, it should be made available to the students when the session starts.

Keeping this in mind and in order to bring out a solution once for all, the Calendar Committee met on 8th May 2017 and it was resolved to publish College Calendar every year by July and distribute it among students there after so that it serves its intended purpose.

Placed for your kind approval.

[Signature] 24/05/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khordha

Approved but ensure that new
Calendar will be only published
in Scheduled time
President, G.B.
Prananath College (Autonomous)
President G.B.
Prananath Autonomous College
Khordha
24/05/2017
July
August
Every year



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 30.05.2017

Principal, Governing Body
Pran Nath College (Autonomous), Khordha

Decision taken in the college anthem committee meeting held on 22.08.2014

Sir,

It was mooted in the minds of well-wishers of the college that the college should have a college anthem which will be sung in all important occasions of the college and a decision regarding this was taken in a meeting held on 22.08.2014 as referred above.

Dr. Shantanu Mohapatra, Padmashree was requested to compose the college anthem and provide music direction and bring out a C.D. taking budding singing talents of Odisha Sangeet Mohavidyalaya.

As reported by Prof. Gopal Krushna Das, a sum of Rs.15,000.00 (Rupees fifteen thousand) only will be required for the purpose.

If satisfied, the amount may be sent to Dr. Shantanu Mohapatra through cheque.

Prof. Gopal Krushna Das may be requested to be the link between the college and Dr. Mohapatra. He will collect the bills and vouchers from Dr. Mohapatra and submit the C.D. of college anthem to the undersigned at the earliest.

Placed for your kind approval.

[Signature] 30/5/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khurda

Approved
[Signature]
30/5/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANATHI COLLEGE(AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 03.06.2017

President, Governing Body

Pranathi College (Autonomous), Khordha

Sir,

This is regarding the appointment of Lecturer in the Department of Sociology on temporary contractual basis.

As per the advertisement in the daily news paper, The Samaja (Page No.16) dtd. 19.05.2017 for the post of Lecturer in Sociology, the walk-in-interview was conducted on 01.06.2017 at 9.00 A.M. in Staff Common Room of the college and the final merit list has been prepared by the Selection Committee.

It is placed before you for your kind approval.

If approved, the appointment letter may be issued to the selected candidate. The appointment is purely on temporary and contractual basis. The candidate shall be paid a consolidated amount of Rs.7,000/- (Rupees seven thousand) only per month.

The list of selected candidate in order of merit

LECTURER IN SOCIOLOGY

01	Lushismita Jena At/Po- Akhuapada, PS-Bhandaripokhari, Dist-Bhadrak-756122, M-7381754915	1st
02	Dipti Ranjan Malik S/o- Kailash Chandra Malik, At/PO-Kantia, Via- Karilopatana, Dist- Kendrapara, Odisha-754223 M-9488679690	2 nd
03	Sitaram Behera C/o- Chakradhar Behera, House No.11, At/PO-Khairabadi, Via-Devidwar, Dist-Jajpur-755007, M-9090631793 7788909260	3rd
04	Suchitra Nayak C/o- Subash Chandra Nayak, Qr. No.-HC/42, New Colony, Utkal University Campus, Vani Vihar, BBSR-751 004, M-9938506116	4 th
05	Trinath Mohanty S/o- Raj Charan Mohanty, At- Kaupada, PO-Baghilo, Via- Chandol, Dist- Kendrapada-754 208, M-8895299316	5 th

[Signature] 03/06/17
Principal-cum-Secretary
Pranathi Autonomous College(s)
Khordha

Approved
[Signature]
31/06/2017

President, G.B.
Pranathi College (Autonomous)

President, G.B.
Pranathi Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 24.06.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

It has been resolved to extend financial benefit to management employees under Employees Welfare Fund (EWF). Employees who have completed 3 years of service and have not come under the fold of Direct Payment (D.P.) and Block Grant are selected to be extended financial benefit E.W.F. in view of their uncertain financial condition.

Director and Co-ordinator, Self Financing Courses desire that the same benefit be extended to their employees who have completed 3 years of service. However, their annual premium towards personal accident insurance scheme be paid from Self Financing Fund.

Employees, who have not completed 3 years of service, will come under the scheme when they complete 3 years of service.

Employees completing 3 years of service will come under this benefit automatically. This benefit will be withdrawn when employees come under the fold of Block Grant / G.I.A.

This is placed for your kind approval.

Signature 24/06/17

Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khurda

- 1) Approved the proposal of Principal regarding Group Insurance of Management employees
- 2) They should also be advised to insure themselves in Pradhan Mantri Jeevan Suraksha Scheme in bank where they have account.

President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha

J W Nayak
24/6/2017



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), KHORDHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 27.06.2017

President, Governing Body
Prananath College (Autonomous), Khordha
Sir,

At present the college has only two class-IV employees who are on contractual basis and have not gone to the management fold.

One class-IV employee has been engaged on daily wage basis @Rs.100/- per day who has been appointed on rehabilitation.

Another person is going to be appointed as Class-IV employee on rehabilitation ground.

The committee constituted for pay enhancement of such category of employees suggested the following. Daily wage appointment be replaced by contractual appointment.

Their remuneration be raised to Rs.5,200/- (Rupees five thousand two hundred) only per month as their counter parts in Self-Financing wing are getting Rs.5,200/- (Rupees five thousand two hundred) only per month and this amount if paid will ensure minimum wage payment to such category of employees.

Sl. No.	Name of the Employees	Category	Previous Remuneration	Revised Remuneration
1	Sri Prakash Ch. Nayak	Night Watchman	Rs.4,250/-	Rs.5,200/-
2	Sri Rajendra Biswal	Peon	Rs.3,950/-	Rs.5,200/-
3	Ms. Rita Nayak	Lady Attendant	Rs.100/- per day	Rs.5,200/-
4	Smt. Arati Nayak	Class-IV	---	Rs.5,200/-

Laboratory Assistants appointed on contractual and part time basis whose services have been terminated on the 30th of April 2017 may be asked to join on 1st of July 2017. They will be paid monthly remuneration of Rs.6,240/- (Rupees six thousand two hundred forty) only as they belong to a higher rank than class-IV employees. Henceforth their services will be terminated on 31st March as there are no teaching days thereafter.

Guest faculty are getting remuneration @Rs.250/- (Rupees two hundred fifty) only per class subject to a maximum limit of Rs.9,000/- (Rupees nine thousand) only per month. Hence, lecturers appointed on contractual basis will henceforth not get Rs. 7,000/- (Rupees seven thousand) per month. Faculty appointed on contractual basis will get Rs.9,000/- (Rupees nine thousand) only per month w.e.f. all new appointments.

The present financial position of the college can sustain this additional financial burden.

This is placed for your kind approval.

[Signature] 27/06/17
Principal cum Secretary, G.B.
Prananath College (Autonomous)
Prananath Autonomous College
Khordha

Approved
[Signature] 27/6/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 17.07.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Ref: Administrative Committee Meeting held on 29.06.2017

Students of this college often go out to represent the college in different inter-college sporting events. The athletic section of the college is without a regular peon. A bearer is required to carry the sports equipment of the participants. Moreover, the new building facing A.H. 45 needs to be manned during day time.

A person on daily wage basis may be engaged to do both the work. Sri Bhajuman Balabantaray, former peon of the college has applied for the engagement. He may be allowed to work as a day watchman and a bearer when needed with a remuneration @Rs.100.00 (one hundred) only per day.

Placed for your kind approval.

Satish Kumar 12/07/17
Principal cum Secretary
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khurda

Bhayanman Balabantaray may be engaged for the purpose as suggested.

Dr. Umesh
17/7/2017
President, G.B.,
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha

As directed by Principal the pay hike committee studied the financial position and recommended the following in connection with the pay hike of Management and Block Grant Employees.

Pay hike on follows


Nature of Employment	Designation	Number	Hike per month (Rs.)
Block Grant	Lecturer	03	700/-
Block Grant	Lab Assistant	03	600/-
Block Grant	Clerk	04	600/-
Block Grant	Class IV	12	500/-

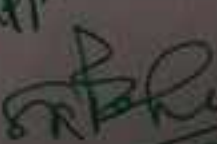
Nature of Employment	Designation	Number	Hike per month (Rs.)
Management	Lecturer	20	700/-
Management	Lab Assistant	14	600/-
Management	Clerk	07	600/-
Management	Class IV	28	500/-

Total Number of Employees: 91

Additional burden per year Rs. 5, 30,900/-. Same hike may be applicable to the counterpart of employees working under self - Financing Department. Hike cited for Lab Assistant shall apply to the instructors (Under Self - Financing Departments). Contractual Employees (not completing 3 years) may be allowed to draw the hike as and when they complete 3 years of Service.

Considering the financial position and ensuring expenditure no further hike shall be admissible except the yearly increment as per 1996 pay scale.

1. Hapurizali, Vice-Principal
2. Manoranjan Senapati, A.B-IA
3.  10/08/12
4. Pradip Kumar Samantary, A.B-III
5. Hemanta Kumar Satapathy
6. Pratap chandra Pattanaik

Approved

 10/8/12

Principal
 COLLEGE



OFFICE OF THE PRINCIPAL
PRANATHI COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 11.08.2017

**President, Governing Body
Pranathi College (Autonomous), Khordha**

Enclosed herewith the recommendation of the committee in connection with the pay hike of the Management, Block Grant, Self-Financing Department employees for your perusal and approval.

Nature of Employment	Designation	Number	Hike per month (Rs.)
Block Grant	Lecturer	03	700.00
Block Grant	Lab. Assistant	03	600.00
Block Grant	Clerk	04	600.00
Block Grant	Class-IV	12	500.00

Nature of Employment	Designation	Number	Hike per month (Rs.)
Management	Lecturer	20	700.00
Management	Lab. Assistant	14	600.00
Management	Clerk	07	600.00
Management	Class-IV	28	500.00

Total Number of Employees – 91

Additional burden per year Rs.5,30,900.00 (Rupees five lakh thirty thousand and nine hundred only). Same hike may be applicable to the counterpart of employees working under Self-Financing Department. Hike cited for Lab. Assistant shall apply to the instructors (Under Self-Financing Departments). Contractual Employees (not completing 3 years) may be allowed to draw the hike as and when they complete 3 years of service.

Considering the financial position and ensuing expenditure no further hike shall be admissible except the yearly increment as per 1996 pay scale.

If approved, such employees will receive the hike in salary as stipulated in the committee report from August 2018.

Placed for your kind approval.

[Signature] 11/08/17
Principal cum Secretary
Pranathi College (Autonomous)
Pranathi Autonomous College
Khurda

Approved
[Signature] 11/8/2017
President, G.B.
Pranathi College (Autonomous)
Khordha
President, G.B.
Pranathi Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 11.08.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Ref: Approval of the President, G.B. dtd. 04.09.2015

The college does not have a regular P.E.T. since the superannuation of Sri Chittu Ranjan Beura.

The college has appointed a Govt. School retired P.E.T. on part-time basis.

Meanwhile, D.H.E., Odisha has deployed the P.E.T., Prajamandal Mahila Mahavidyalaya. She is assigned part-time deployment job for 03 days in a week.

With increase of students' strength, games and sports activities are on rise.

Students are demanding a regular P.E.T. and it is a genuine necessity.

A P.E.T. on contractual basis be appointed on the basis of your approval made earlier.

If approved, he may be engaged with a monthly consolidated salary of Rs.6,240.00 (Rupees six thousand two hundred forty only).

Placed for your kind approval.

[Signature] 11/08/17

Principal cum Secretary
Prananath College (Autonomous)

Principal cum Secretary
Prananath Autonomous College
Khurda

1) SK Senaj who has been selected in the interview conducted on 9-9-2015 be given appointment in the post of PET on contractual basis as soon as possible.

2) We may take a understanding from the candidate to work at least five years

President, G.B.,
Prananath College (Autonomous)
Khordha

President, G.B.
Prananath Autonomous College
Khordha

[Signature]
11/8/2017



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 19.08.2017

President, Governing Body
Prananath College (Autonomous), Khordha

1. Sk. Siraj was selected for the post of P.E.T. in an interview held earlier. It was approved by you and the appointment was agreed to be made subject to the availability of fund and the exigency of the situation.
2. A retired P.E.T. of a High School has been managing the sporting activities of the college for the last four years. Another P.E.T. sent by the Government on deployment is working in the Athletic Section for three days in a week.
3. In view of the growing strength of the students of the college and the multiple sporting activities conducted every year, there is an urgent need for a regular P.E.T.
4. Sk. Siraj, who has been selected by a competent body, may be appointed P.E.T. on contractual basis. The retired P.E.T. working at present may be relieved of his duty and the Government may be requested to withdraw the P.E.T. on deployment.

Placed for your kind approval.

Safarudin 19/8/17

Principal cum Secretary
Prananath College (Autonomous)
Prananath Autonomous College
Khordha

- 1/ Approved the proposals of the Principal.
- 2/ Govt may be requested to post a full time PET instead of the part time PET.

President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha

JWuntra
19/8/2017



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 24.08.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

After careful consideration of the request of needy students of the employees & past practices followed by the Governing Body, the following student shall receive the amount mentioned against each as financial assistance from Development Fee (DF).

Students of low paid college employee's daughter / son

1. Subrat Kumar Pradhan, +3 Istyr. Arts, S/o- Braja Kishore Pradhan Rs.1500/-

Placed for your kind approval.

Principal cum Secretary 24/8/17
Principal cum Secretary
Prananath College (Autonomous)
Prananath Autonomous College
Khurda

Approved
24/8/2017
President, G.B.,
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 24.08.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

Admission to +2 Istyr & +3 Istyr. classes has started from July 2016 onwards. The admission shall take place in various phases. Needy students seeking admission always request for reduction in payment of Development Fees. This request is being complied every year. What I suggest that such reduction in payment of Development fees be limited to maximum Rs.50,000/- (Rupees fifty thousand) only. It may be Rs.25,000/- (Rupees twenty five thousand) only for +2 and Rs.25,000/- (Rupees twenty five thousand) only for +3.

It is further suggested that after the admission is over, their applications received by the undersigned will be scrutinized and examined and passed for reduction in payment of Development Fees. College shall pay the amount to them later on.

The above proposal may please be approved.

Principal cum Secretary, G.B.
Principal cum Secretary
Prananath Autonomous College
Khordha
24/8/17

Approved
24/8/2017
President, G.B.
Prananath College (Autonomous)
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 10.10.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

From the academic session 2018-19, it is proposed that the following P.G. & U.G. subjects in various streams will be opened.

Sl. No.	Proposed subject with no. of seats	For the session	Purpose of deposit	Amount to be deposited
01	M.A. in Education with 16 seats	2018-19	Opening Permission	Rs.15,000.00
02	M. Com. with 32 seats	2018-19	Opening Permission	Rs.15,000.00
03	Master in Finance and Control (MFC) with 16 seats (S.F.)	2018-19	Opening Permission	Rs.15,000.00
04	Master in Journalism and Mass Communication (MJMC) with 16 seats (S.F.)	2018-19	Opening Permission	Rs.15,000.00
05	M.A. in English with 16 seats	2018-19	Opening Permission	Rs.15,000.00
06	M.A. in Odia with 16 seats	2018-19	Opening Permission	Rs.15,000.00
07	Sociology Hons with 16 seats	2018-19	Opening Permission	Rs.2,000.00
08	Statistics Hons with 16 seats	2018-19	Opening Permission	Rs.2,000.00
09	Increase of seats in Geology Hons from 24 to 40	2018-19	Opening Permission	Rs.2,000.00

This may please be approved to enable the college to submit application & proposals online.

Hapasooli.
Principal cum Secretary
Prananath College (Autonomous)
Prananath Autonomous College
Khurda

10-10-17

JN Mitra
10/10/17
President, G.B.,
Prananath College (Autonomous)
Khordha
President, G.B.,
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level

NOTE SHEET

Date: 18-10-2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

The committee of specifically constituted to recommend names for the award of Pran Nath Sangeet Samman - 2017 has recommended the following names in order of preference. This award will be given on 16.11.2017 on the occasion of Pran Nath Jayanti.

- 1st - Dr. Minati Mishra, Eminent Dancer
2nd - Sri Basudev Rath, Music Director & Singer
3rd - Sri Swarup Nayak - Music Director & Singer

Placed for your kind approval.

Hapanisodi
Principal cum Secretary 18/10/17
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khurda

Pranamath Sangeet "Samman" award is to be given to a Musician or a singer but not to a Dancer. Hence this award may be given to Sri Basudev Rath.

J. Mishra
President, G.B. 18/10/2017
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 20.10.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Ref: Approval of President, G.B. dtd.24.08.2017

Sir,

After careful consideration of the request of needy students of the employees & past practices followed by the Governing Body, the following student shall receive the amount mentioned against each as financial assistance from Development Fee (D.F.).

Student of low paid college employee's daughter / son

1. Debasis Senapati, +2 Istyr. Science; S/o- Balabhadra Senapati Rs.1500/-

Placed for your kind approval.

Hapanisoli
Principal cum Secretary
Prananath College (Autonomous)
Principal cum Secretary
Prananath Autonomous College
Khurda
20/10/17

Approved the proposal.
J Wnutra
20/10/2017

President, G.B.,
Prananath College (Autonomous)
Khordha G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 09.11.2017

President, Governing Body
Prananath College (Autonomous), Khordha

Sir,

Shri Pratap Chandra Pattnaik, Lecturer in Chemistry has filed a writ petition in the Hon'ble High Court, Odisha regarding his transfer. He has made the college a party.

I feel that the college shall be represented by a lawyer to explain our position.

A sum of Rs.5,000.00 (Rupees five thousand only) will be paid to the lawyer for the above purpose.

Placed for your kind approval.

H. S. S. S.
9-11-17
Principal cum Secretary

Prananath College (Autonomous)

Principal cum Secretary
Prananath Autonomous College
Khurda

Approved
J. W. S.
9/11/2017

President, G.B.

Prananath College (Autonomous)
Khordha

President, G.B.
Prananath Autonomous College
Khordha



OFFICE OF THE PRINCIPAL
PRANANATH COLLEGE (AUTONOMOUS), ODISHA
NAAC Accredited 'A' Level
NOTE SHEET

Date: 09.11.2017

President, Governing Body
Prananath College (Autonomous), Khordha

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Placed for your kind approval.

H. P. S. S. S.
9-11-17
Principal cum Secretary
Prananath College (Autonomous)
~~Principal cum Secretary~~
Prananath Autonomous College
Khurda

Approved
J. W. S. S.
9/11/2017
President, G.B.
Prananath College (Autonomous)
Khordha
President, G.B.
Prananath Autonomous College
Khordha