

Office of the Principal
PRANANATH COLLEGE (AUTONOMOUS)

KHORDHA-752057(ODISHA)

NAAC Accredited 'A' Level

email: prananath_college@rediffmail.com

www.prananathcollege.in

Ref. No. 1515 (2)

Date.31.08.2023

Examination Reforms by the College

Examination and Evaluation: Examination and Evaluation is continuous process through internal assessment and Term-end Examinations and declaration of result through conducting board.

- For UG courses the institute follows the guideline of Utkal University and UGC and Govt. of Odisha.
 - UG course is of three-year duration with Six Semesters. Each Semester has one Mid-Term examination. The odd semester start from June to November and the even semester starts from December to April.
 - For the final semester, the result is declared after the 40 days of completion of the sixth semester examination.
 - A student may clear if any backlog paper remains, within six academic years starting from the year of admission batch.
 - Mid semester examination is of 1 hr. duration for 15/20 marks. The mid semester answer scripts are valued by the internal faculties who would be teaching the corresponding paper. A student who fails to appear in the mid semester will be allowed to appear the same examination in the next batch only once. There is no provision for improvement in mid semester.
 - The marks are fed online under UUEMS (Utkal University Examination Management System) within 15 days from the date of examination (Mid-term) along with in the college website. The answer scripts of mid-term and term-end examination are preserved for 6 months from the date of publication of result for future reference.
 - The examiner is solely responsible for the evaluation of mid-term, practical and term-end examination. Neither the Principal nor management have the right to change the mid-term marks assigned by a teacher. However if the Principal is convinced that the mid-term marks assigned by a teacher are biased, Principal can appoint a committee where the teacher concerned will be a member for review. The discussion of the committee shall be final. The revised marks shall be sent to the University for Necessary work.
 - Some of the term-end papers are evaluated by the external examiner. Twenty five percent of term-end answer scripts are evaluated by internal examiners.
 - Question papers of Mid-term examination are prepared by the faculty of concerned departments. The question papers are set from the topic covered up in the concerned subjects/papers. The questions for Term-end examinations are set by external experts and then passed through the moderators.
 - The Term-end answer scripted are coded to maintain transparency and then sent to concerned subject experts for evaluation, recommended by BoS.
 - Projects Seminars and Field studies are made as a part of the curriculum and examinations. These are evaluated by external as well as internal examiners.
 - Marks as well as credit points (under CBCS) are awarded at the end of semester
 - Grievances are duly registered both in online and offline system. Students can send their grievances through their e-mails or printed format. All these are resolved within a week and intimated.
 - Payments are received through SBI-e collect gateway (specifically designed for the college) to receive all the payments, both fees and fines without any error in transactions.
 - On time Graduate is published in the college website www.pncollege.in
 - The Institution is registered in NAD (National Academic Depository)
 - The institution is also registered itself in ACB (Academic Bank of Credit)
- The admission process is automated



[Handwritten Signature]
Principal
Prananath College (Autonomous)
Khurda

[Handwritten Signature] 31-08-23
Controller of Examinations
Prananath College, Autonomou
KHORDHA
Signature
Controller of Examination

22.06.20

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No. 19513 /HE, Date: 18.06.2020
HE-PTC-MISC-0004-2015

From

Saswat Mishra, IAS
Commissioner-cum-Secretary

To

The Vice-Chancellors (All State Public Universities coming under
Higher Education Department)

The Principals (All Government / Non-Government/Self-Financing
Colleges coming under Higher Education Department)

Sub: Decisions taken regarding the Under-Graduate (UG) and Post-Graduate (PG) Examinations, 2020 in view of COVID 19 pandemic

Madam/Sir,

In view of COVID 19 pandemic, a video conference was held by Higher Education Department on 11th June 2020 with State Public Universities, Government and Autonomous Colleges, coming under Higher Education Department, to assess their preparedness to hold Under Graduate (UG) and Post Graduate (PG) Final Semester/Final Year Examinations, 2020 which were scheduled to be held in June-August, 2020. On the basis of feedback received from them, the State Government, in supersession of this Department Government Letter No. 15488/07.05.2020 and 17165/30.05.2020, have been pleased to decide the following.



S. Mishra

**Principal
Pranath College (Autonomous)
Khurda**

(A) For UG and PG Final Year/Final Semester'2020 students :

- (1) All pending UG and PG Final Year/Final Semester Theory and Practical Examinations, 2020, excepting Medical /Paramedical/ Pharmacy Courses, of all State Public Universities and Autonomous Colleges coming under the administrative control of Higher Education Department are hereby cancelled.
- (2) Universities and Autonomous Colleges will adopt an alternative evaluation method in place of cancelled examinations and declare result by August, 2020.
- (3) The alternative evaluation method for each paper will be made as given below.

Marks to be awarded for Final Year/Final Semester papers =
(Internal Marks as per Prescribed Weightage)

+

(Practical Mark as per Prescribed Weightage, if applicable)

+

(Average of marks obtained in all previous semesters/years in the corresponding papers of that subject, for the remaining weightage)

(N.B.: Where Practical examination has not been conducted, the average of marks obtained in Practical Papers of all previous semesters/years in the corresponding Practical Papers of that subject will be awarded as the Practical examination mark for Final Year/Final Semester)

- (4) Dissertation/Project/Internally Evaluated Papers shall be evaluated by the internal examiners out of full marks allotted for the papers.



ah/ae
Principal
Pranath College (Autonomous),
Khurda

There will be no Viva Voce/Presentation for these papers. These Papers shall be collected from the students either by Post/e-mail/WhatsApp.

- (5) If a student feels that s/he could have secured higher marks than the marks awarded to him through alternative evaluation method, then s/he can appear in a special examination, which will be conducted by Universities/Autonomous Colleges by November, 2020 and the results of the same will be declared by December, 2020. The final result mark sheet shall be revised as per the student's performance in the special examination, irrespective of whether s/he secures more or less mark than what is awarded to him through alternative evaluation method. To that effect, an undertaking must be obtained from the student before allowing him to appear in the special examination.
- (6) The alternative evaluation method shall not be applicable if the UG and PG Final Year/Final Semester Examination, have already been conducted. In such cases, the normal evaluation method shall be followed.
- (7) Pending Back Paper examination for Final Year/Final Semester UG and PG students shall be cancelled if a student has maximum two Back Papers. Instead, the University/Autonomous College may adopt the proportionate quotient method or any other acceptable method to evaluate the student. However, if a student has more than two Back Papers, then s/he has to appear regular examination in all the Back Papers as and when will be conducted. It is hereby clarified that if a student has already appeared in Back



24/3/20
Principal
Pranath College (Autonomous)
Khurda

Paper examinations, but result is awaited, then normal evaluation will be done in case of those papers.

- (8) Already passed out UG and PG students willing to appear in Improvement Examination in any paper shall have to appear in such examination as and when will be conducted.

(B) For UG and PG Intermediate Semesters/ Year Examinations, 2020 students

- (1) The intermediate even Semesters/Year(s) Examination shall not be held for the current academic session 2019-20. However, in case of Yearly system (Annual) of examination, there will be regular examinations for the 1st year students of 2019-2020 session as per schedule to be notified by the University/College.
- (2) The Universities/ Autonomous Colleges will decide alternative methods to evaluate performance of students as per their Examination Regulations or prevailing practice elsewhere; conforming to UGC guidelines.
- (3) The students of the aforesaid semesters/year(s) shall be automatically promoted to next semesters/Year for 2020-21 academic session. However, for them, Back Paper examination shall be held as usual.

- (C) These decisions are also applicable to Final Year/ Final Semester examinations of DDCE (Utkal University and Fakir Mohan University), all types of Teacher Education Programmes (2 Year B.Ed. Degree/3 Year Integrated B.Ed. M.Ed. Degree/ 4 Year Integrated B.A.




[Handwritten signature]
**Principal
Pranath College (Autonomous)
Khurda**

B.Ed./B.Sc.B.Ed. Programme) all Self-Financing Courses/PPP based Self-Financing Courses.


(D) These decisions are not applicable to courses run under the aegis of other Departments of the State Government.

This is for your information and necessary action.

Yours faithfully,


18.06.2020
Commissioner-cum-Secretary


Memo No. 19514 /HE dated 18.06.2020
Copy to Commissioner-cum-Secretary to Hon'ble Chancellor, Raj Bhavan
, Bhubaneswar for kind information.


Commissioner-cum-Secretary


Memo No. 19515 /HE dated 18.06.2020
Copy to P.S. to Hon'ble Minister, Higher Education, Bhubaneswar for kind
information.


Commissioner-cum-Secretary

Memo No. 19516 /HE dated 18.06.2020
Copy to Vice-Chairperson, Odisha State Higher Education Council, Text-
Book Bureau, Bhubaneswar for information.


Commissioner-cum-Secretary

Memo No. 19517 /HE dated 18.06.2020
Copy to Regional Directors of Education (Bhubaneswar/Balasore/
Berhampur/Sambalpur/Jeypore) for information.


Commissioner-cum-Secretary




Principal
Pranath College (Autonomous)
Khurda

983
24/08/22
24/8/22
G.P. W.

ODISHA STATE HIGHER EDUCATION COUNCIL
A-11, Pustak Bhawan (2nd floor) Suka Vihar, Bhubaneswar-751022
Email Id : oshec.hed@gmail.com, Phone No: 0674-2545484

No. 796 /108 /OSHEC

Dt. 20th August, 2022

From

Member Secretary
Odisha State Higher Education Council
Bhubaneswar

To

The Vice Chancellors / Controller of Examination of all State Public Universities/
Autonomous College (Govt. /Govt. Aided Colleges) and Principals of all affiliated
degree colleges coming under HEI's.

Sub: e-Content of Unit-III, Semester-III on "Ethics and Values" in OSHEC website-
<https://oshec.nic.in> and <https://vtputkal.odisha.gov.in/> ; Regarding

Madam/Sir,

I am directed to inform you that Unit-III, Semester-III with sub unit-
3.1. "Extent of the Problem", 3.2. "Socio Economic Impact of Drug Abuses", 3.3.
"Laws to Address Substance Abuse" and 3.4. "Role of Stakeholders" on the title
"SUBSTANCE ABUSES" of "Ethics and Values" is available as e-content on
website-<https://oshec.nic.in> and <https://vtputkal.odisha.gov.in/> for reference of both
students and teachers under AECC-II-(EV-II).

Yours faithfully,

Member Secretary

Memo No. 797 / dated: 20/08/2022

Copy forward to Vice- Chairperson of OSHEC for favour of kind information.



Principal
Pranath College (Autonomous)
Khurda

72 Exam Section

1128
21/12/21

174

RC/10
21.12.21

ODISHA STATE HIGHER EDUCATION COUNCIL
A-11, PUSTAK BHAWAN (2nd FLOOR) SUKAVIHAR, BHUBANESWAR-751022

Letter No. 876 / 108 Date 13/12/2021

From
Member Secretary

To
The Vice Chancellors / Controller of Examination of all State Public Universities
and Principal of all Autonomous Colleges Odisha.

Sub: Circulation of guideline for the newly introduced "Ethics and Values" Compulsory
Course for the Session 2021-2022

Madam/Sir,

As all State Public Universities of Odisha (i.e. coming under HED) have already implemented the course "Ethics and Values" under AECC from the session 2021-2022. The circular of the guideline is sent under approval of the Vice -Chairperson, OSHEC for implementation.

Kind cooperation on the above said subject is highly solicited.

Yours Faithfully,


Member Secretary

Handwritten signature in green ink



Principal
Pranath College (Autonomous)
Khurda

(1)

**Model Regulation for Under Graduate Programme for
+3 (B.A/B.Com/B.Sc)
(As per CBCS System) From the Session 2019-20
Universities/Autonomous/Degree colleges of Odisha**

1. Outlines of Choice Based Credit System(Arts / Science / Commerce stream)

Core Course(14 papers) for Bachelorsdegree in a particular discipline :

The course designed for papers under this category aim to cover the basics that a student is expected imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2, English1 or English2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

Discipline Specific Elective (DSE) Course(4 Papers)

Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest additional papers under this category based on their expertise, specialization, requirements, scope and need.

Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective (GE) Course(4 papers)

An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. Universities can offer two papers each in two subjects GE or four papers one subject. The BA pass course also offers 2 GE papers. Depending on subject, GE1 and GE2 listed in each Honours syllabus may be used as models for the purpose.

Ability Enhancement Compulsory Courses (AECC):

Paper I : Environmental Science.

Paper II :MIL Communication (English / Odia / Hindi / Sanskrit / Urdu / Telugu)

Skill Enhancement Courses (SEC):

These courses may be chosen from a pool of courses designed as per the availability of courses, faculty/suitability of the college, to provide skill-based knowledge. The main purpose of these courses is to provide students life-skills so as to increase their employability. A Student opting for Honours would have to take two SEC and a student offering Pass papers would take four papers of SEC. Some of the subject syllabi have also provided options in SEC.



Principal
Pranath College (Autonomous)
Khurda

The Autonomous Institution/University through its Board of Studies need to suggest the necessary qualifications for teaching of the ability and skill courses. However, as a general practice, Specific language teachers can be assigned to teach AECC2. Life Science Faculty can be assigned to Environment Studies, English Faculty for Communicative English, Mathematics faculty to quantitative aptitude and Logical Reasoning, computer science or IT faculty for ICT related courses, commerce faculty for financial skills etc.

An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC), 4 papers from a list of Discipline Specific Elective and 4 papers from one discipline or 2 papers each in two disciplines other than his/her core discipline.

ELIGIBILITY

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha/ Dept of Higher Education / Dept. of Industry or any other Dept of Govt. of Odisha. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering/ Pharmacy etc. There shall be no such restriction for joining BA/ B.Com stream.

Students ordinarily may be selected for admission through merit in the qualifying examination. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control. Directorate of Distance & Continuing Education would decide its own admission policy.

2. DURATION:

Three years of degree programme will have six semesters. Odd semester (i.e. 1st, 3rd & 5th semester) is from 1st June to 30th November and the examination shall be held normally in the month of November. Even semester (i.e. 2nd, 4th & 6th semester) is from 1st December to 31st May and the examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and it is desirable that the result shall be published within 30 days and not beyond 45 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

3. COMPULSORY REGISTRATION:

- a. Registration for the 1st semester examination is compulsory and will be at the time of admission. All the students admitted in 1st semester of a college will compulsorily be registered by the University. A registration / examination card will be issued to candidates admitted and that will remain valid till completion of the course. There will be no need to issue admit card for every semester. The candidates fulfilling the attendance norms and other eligibility criteria will be allowed to appear the examination. Students will not be required to fill up any form for the University examination for regular papers. Examination Fee will be collected at the time of admission/readmission and affiliated Colleges will be required to send the appearing students list along with the requisite fees to the university before the cut off date for each semester. If a student does not appear for all the papers in both first and second semester examinations, his admission for the said course will be cancelled. Concerned universities will notify all fees to be paid before admission process.



Prin
Principal
Pranath College (Autonomous)
Khurda

- b. For students desiring to appear in any back paper(s), they would be required to fill up the examination forms. Those who fail in any paper in a semester or unable to appear in any semester or unable to submit forms for back papers of 2/3/4/5/6 may appear in those papers in subsequent semester examination within 6 years from the date of admission to that course. A student must clear backlog papers (failed) within 6 academic years starting from the year of admission batch.
- c. Back papers are to be permitted in consecutive semesters for the first attempt at clearing back paper. Subsequent attempts will be allowed in alternate semester (eg :A student failing in a paper of Semester- I, will be allowed to appear for the paper in Sem II. If he/she fails to clear this back paper in Sem II, he will get the next opportunity in Sem IV, Sem VI etc. only). This practice is to ensure earliest opportunity to the student as well as timely conduct of regular paper exams.

4. ATTENDANCE:

- 1. A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.
- 2. Condonation may be granted by the Principal (In case of affiliated Colleges) to the extent of 15% in exceptional cases i.e. serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.
- 3. Further to the above, the Principal may grant further condoning of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter-state competitions in Games and Sports or attending different recognized National level camps.
- 4. Under no circumstance, the condoning shall be beyond 25%.
- 5. This clause shall not be applicable for Distance Education

5. DURATION OF THE EXAMINATIONS - MID SEMESTER & END SEMESTER:

The Choice Based Credit System (CBCS) examination shall be implemented in Semester pattern. Examination timetable for the odd semester will be communicated by 20th June and even semester by 7th December. Each semester examination shall consist of a Mid-Semester (Internal) Examination and End Semester examination. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks above 50 (e.g. 60, 75, 80 etc) shall be of 3 hours duration and practical shall be of 3 hours (for full marks carrying 25). On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

6. MID SEMESTER EXAMINATION:

- 6.1. Mid semester examination will be of 01 hour duration for 20/15 marks (20 for subjects having no practical and 15 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority.
- 6.2. The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty in the college(s). A student who fails to appear in a Mid-Semester Examination will be allowed one more chance to take the same examination. There will be no provision to re-appear in the Mid-Semester Examination for improvement.
- 6.3. The College has to conduct the Mid Semester Examination between 15th September to 30th October for 1st, 3rd, & 5th Semester and in between 1st March to 15th March for 2nd, 4th, & 6th



[Signature]
Principal
Pranathi College (Autonomous)
Khurda

Semester respectively and will feed the marks online under the University/College Examination management System within 15 days from the date of examination. In case of Mid Semester examination of Semester-I, marks shall be fed by 30th November.

- 6.4. The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication of result of concerned semester for reference.
- 6.5. The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for 06 months from the date of publication of result for reference.
- 6.6. For DDCE students, DDCE shall frame its policy for Mid Semester examination.
- 6.7. A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that Paper. A student who was absent in the Mid Semester examination during both the chances but has passed at the University End Term examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid-Semester Examinations in subsequent semester.

7. MARK DISTRIBUTION:

A. Subjects Without Practical :

Mid Semester	End Semester	Total
20	80	100

B. Subjects With Practical :

Mid Semester	End semester		Total
	A-Theory	B-Practical	
15	60	25 (20 + 05 (Record))	100

C. Projects : The mark distribution would be subject specific. In general, the Project report will carry 80 marks and viva voce/Seminar will carry 20 marks. The report marks will be subdivided as : Introduction and context : 10 marks; Literature survey : 10 marks; Actual project work methodology : 20 marks, Results, discussion, critical analysis : 10 marks; Clarity of thought and aesthetics of report : 10 marks

8. POLICY ON DSE PAPERS

- a. DSE – 4 for Honors students (6th Semester) will be a paper like the other three DSE papers. For students who have secured 60% in aggregate or above (or equivalent CGPA) in their first three semesters, colleges can exercise the option of offering a project to such students. Unless explicitly indicated in the respective subject curriculum, the recommended marking scheme will have about 60 % in the project report 40% in a Seminar cum Viva Voce). The Project paper will not have Mid Semester Examination and it will be evaluated by an Internal Examiner specified by the college.
- b. DSE Papers for Honours. Students may or may not have the Practical component as proposed by the respective Board of Studies. If there is no practical, tutorial classes are allotted as per the 5+1 formula.
- c. Individual faculty of the college are to prepare the list of probable project topics under their guidance for a batch in the beginning of the fifth semester to facilitate the students and such list to be notified by the college for information of students. Evaluation of project shall be completed before the commencement of the End Semester Examination of Semester-VI.

9. GRADE SYSTEM IN EACH PAPER (MID +END SEM EXAM) IN A SEMESTER

9.1 GRADING SYSTEM



Principal
Pranath College (Autonomous)
Khurda

(5)

Qualification	Grade	Mark Secured from 100	Grade Point
Outstanding	'O'	90-100	10
Excellent	'A+'	80-89	9
Very Good	'A'	70-79	8
Good	'B+'	60-69	7
Above Average	'B'	50-59	6
Fair	'C'	45-49	5
Pass	'D'	40-44	4
Fail	'F'	Below 40	0
Absent	'ABS'	00	0
Malpractice	'M'	00	0

Qualification	Grade	Mark Secured from 100	Grade Point	Classification for Hons.	Classification for Pass
Outstanding	'O'	90-100	10	First Class Hons.	Pass
Excellent	'A+'	80-89	9		
Very Good	'A'	70-79	8		
Good	'B+'	60-69	7		
Above average	'B'	50-59	6	Second Class Hons.	
Fair	'C'	45-49	5		
Pass	'D'	40-44	4		
Fail	'F'	Below 40	0		
Absent	'ABS'	00	0		Fail
Malpractice	'M'	00	0		MP

- a. The candidate obtaining Grade-F is considered failed and will be required to clear the back paper(s) in the subsequent examinations within the stipulated time.
- b. For candidate in both Pass and Honours Courses securing 'B' Grade and above in aggregate in their first appearance will be awarded Distinction. However, students who could not appear at an examination due to they representing the University or State in Inter-University or Inter-State competitions in Games and Sports at national/international level or attending National level NCC/NSS camps will get one chance exemption for distinction.
- c. FAIL/MP/HARD CASE and Back Paper Clearance candidates in any Semester Examination are not eligible for award of Distinction.
- 9.2 A student's level of competence shall be categorized by a **GRADE POINT AVERAGE** to be specified as follows .

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

(a) **GRADEPOINT** - Integer equivalent of each letter grade

(b) **CREDIT** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.



Principal
Pranath College (Autonomous)
Khurda

CREDIT POINT- CREDIT × GRADE POINT for each course item

CREDIT INDEX: $\frac{\sum \text{CREDIT POINT of course items in each Sem.}}{\sum \text{CREDIT}}$

GRADE POINT AVERAGE = $\frac{\text{CREDIT INDEX}}{\sum \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\frac{\text{CREDIT INDEX for each semester}}{\sum \text{CREDIT}}$

CUMULATIVE GRADE POINT AVERAGE (CGPA) = $\frac{\text{CREDIT INDEX of all semesters upto 6th sem}}{\sum \text{CREDIT}}$

- 9.3. Paper Type, Subject, Credit, Grade, SGPA & CGPA in the last semester result shall be reflected in the Grade Sheet.
- 9.4 The details of grading system shall be printed on the backside of University Mark-sheet.
- 9.5 Formula for Equivalent Percentage of Marks:

The following formula will be used to obtain the equivalent percentage of marks for the CGPA awarded to the students of the University.

Case a. Equivalent Percentage of Mark = $(\text{CGPA} - 0.50) \times 10$; for $4 < \text{CGPA} \leq 10$

Case b. Equivalent Percentage of Mark = $\text{CGPA} \times 10$ for $\text{CGPA} \leq 4$

10. REPEAT EXAMINATION:

- 10.1 A student has to clear back paper(s) (if failed) by appearing at subsequent /alternate semester examinations within six academic years from the year/session of admission. (refer Clause 3)
- * 10.2 A student may appear in improvement (having passed in that paper) in any number of papers ONLY ONCE in the next semester examination.

11. CREDIT/GRACE/HARD CASE RULE:

11.1 CREDIT

On the basis of complaints received from the examinees/subject teachers, the Board of Conducting Examiners (BCE) prior to evaluation may recommend for award of Credit on specific question, if they are convinced the question is either out of course or wrong. This credit has to be extended to all examinees on the said question, excepting to the examinees who have submitted a blank answer book.

11.2 GRACE

Before publication of results, the BCE may recommend for award of Grace Mark in a particular paper if they are convinced that the general performance of candidates in that paper is poor and deserves special consideration. While suggesting grace mark, the BCE must take the performance of the examinees in the said paper for the last three respective examinations. The Controller of Examinations has to submit the previous results for three years before the BCE for consideration. The recommendation of BCE has to be placed before the Vice-Chancellor for consideration and approval.

11.3 HARD CASE RULE

- (a) 2% of the total as grace mark subject to maximum of 5 (five) marks per paper shall be given to pass in a semester. This shall be applicable in each semester. (* maximum 8 mark out of total 400 and 10 mark out of 500 per Semester)



Principal
Pranath College (Autonomous)
Khurda

7

- (b) Maximum 0.5 (point five percent) grace mark (2 marks) can be given for award of 'B' Grade in 6th semester in aggregate. This is applicable provided the candidate has not availed grace mark under Clause-11.1.
- (c) Maximum 0.5 (point five percent) grace mark (2 marks) can be given for award of 'B+' Grade in 6th semester in aggregate. This is applicable provided the candidate has not availed grace mark under Clause-11.1.

12. EXAMINATION QUESTION PATTERN

- 12.1 The duration of end semester examination is as reflected in Clause No.5 above.
- 12.2 For subjects other than language subjects and without having practical, full marks are 100 per paper out of which 20 marks are allotted for Mid-Semester Examination (Internal) and 80 marks are for end semester examination.
- The question papers shall be divided into four parts
 - Part I will carry 12 one mark questions in the form of fill in the blanks and one word answer. (12 marks)
 - Part II will carry 10 two mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. (16 marks (8X2))
 - Part III will carry 10 three mark questions of which 8 have to be answered. The answer should be within 75 words maximum. (24 marks (8X3))
 - Part IV will carry 4 seven mark questions of EITHER OR format. The EITHER OR in question can be from same or different units of the paper. The answer should be within 500 words maximum. (28marks (7X4))
- 12.3 For subjects other than language subjects and with practical, full marks are 100 per paper out of which 15 marks is allotted for Mid-Semester Examination, 60 marks is for End Semester Examination and 25 marks is for practical.
- The question papers shall be divided into four parts
 - Part I will carry 8 one mark questions in the form of fill in the blanks and one word answer. (08 marks (8X1))
 - Part II will carry 10 one point five mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. (12 marks (8X1.5))
 - Part III will carry 10 two mark questions of which 8 have to be answered. The answer should be within 75 words maximum. (16 marks (8X2))
 - Part IV will 4 numbers of six mark questions of EITHER OR format. The EITHER OR in question can be from same or different units of the paper. The answer should be within 500 words maximum. (24 marks (6X4))
 - Practical will carry 25 marks out of which 05 will be for records, 05 for viva voce and 15 for the core experiment.
- 12.4 For Language courses like Odia, Hindi, Sanskrit, English, the question pattern and marking scheme will be as given in the respective curriculum. For
- 12.5 For Autonomous Colleges, each department shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller of Examinations of the College. For non autonomous college, the principal or the teacher nominated by the principal will be responsible for conducting examinations.



Principal
Pranath College (Autonomous)
Khurda

12.6 Suitable modifications may be made by the Autonomous Colleges keeping in view UGC Guideline for Autonomous Colleges, University as well as state government Guidelines from time to time.

12.7 The board of studies in each subject are required to prepare Question Banks in each paper and submit it to the controller of Examination.

13. MINIMUM PERCENTAGE AND MARKS TO BE SECURED FOR PASSING:

13.1 Paper without Practical :

Mid Semester	End Semester	Pass Mark – End Semester	Total	Paper Pass Mark
20	80	30% out of 80 (i.e. 24 marks)	100	40 out of 100 By taking both components (i.e. Mid-Sem + End Sem Exam.)

- a. End Semester (University Examinations) Total Mark: 80, 30% out of 80 (i.e. 24 mark)
- b. Total Mark: 100 (40% out of 100)
- c. No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. Securing 'ABS' in both the chances in Mid Semester examinations, the student will be declared fail in that paper, though he/she secures pass mark in theory papers.

13.2 Paper with Practical :

Mid Sem	End Semester				Total	Paper Pass Mark
	A-Theory	Pass Mark A-Theory	B-Practical	Pass Mark B-Practical		
15	60	30% out of 60 (i.e. 18 mark)	25	40% out of 25 (i.e. 10 mark)	100	40 out of 100 By taking (i.e. Mid-Sem + End Sem Exam + Practical)

- a. End Semester (University Examinations) : Total Mark: 60, 30% out of Total Mark (i.e. 18 mark)
- b. Minimum pass mark for practical paper is 40%.
- c. Total Mark: 100 (40% out of 100)
- d. No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. Securing 'ABS' in both the chances in Mid Semester examination, student will be declared fail in that paper, though he/she secures pass mark in theory and practical paper.

NB: In order to clear a Semester examination a candidate is required to pass in all theory & practical papers/project component of the said semester.

14. EVALUATION RESPONSIBILITY

14.1 SCHEME OF VALUATION

Scheme of valuation has to be prepared by subject experts, preferably members of Board of Conducting Examiner for every paper and has to be supplied to the valuation zones by the Controller of Examination before evaluation.

14.2: RESPONSIBILITY OF EXAMINER



Handwritten signature

Principal
Pranath College (Autonomous)
Khurda

- (a) The concerned Examiners are solely responsible for evaluation of Mid Semester, Practical and End Semester Examinations. He/She is also responsible for maintaining all records to justify his/her evaluation scheme and marks thereof.
- (b) Neither the Principal nor the Management of the colleges shall have the right/power to change the Mid Semester marks awarded by a teacher. However, if the Principal is convinced that the Mid Semester marks awarded by a teacher is biased, he/she shall appoint a committee where the teacher concerned will be a member for review. The decision of the committee shall be final and binding. The decision with the revised marks shall be sent to the University for necessary Action.
- (c) Internal examiners for practical subjects should be appointed from among the teachers of the department eligible as per University statute on rotation basis and no single teacher be appointed for all the papers of a particular examination as far as possible.

15. **DISCIPLINARY ACTION AGAINST UNFAIR MEANS IN EXAMINATIONS**

A student adopting malpractice and/or showing any Indiscipline behavior, violating code of conduct [Which includes: Use of programmable calculators, mobile phones (except the paper in which it is asked to use such tools) / smart watch (even in switch off mode), document or any electronic devices having memory chips, leaving the Examination Hall within the first hour from the commencement of the examination, talking to other examinees in the Examination Hall, trying to give any help to others or trying to seek any help from others inside or outside the Examination Hall, using question papers and/or answer scripts for communicating with fellow examinee, exchange of question papers and answer scripts for other examinees/outside, writing answers in question papers, writing obscene or filthy languages in answer scripts, taking away the answer scripts or any examination materials/papers to the outside of the examination hall without intimation/permission from the concerned authority of the examination etc.]

- a. Will be awarded "M" grade having 0(zero) Grade Point in the paper/papers concerned and he/she will be warned by the University with a copy to the parents/guardians or a notice in the official website of the University for the first offense.
- b. For repeated offense as described above in subsequent semester examinations inspite of the warning issued previously or grave misconduct despite warnings, he will be awarded "M" grade having 0(zero) Grade Point in all the papers of that examination and will be expelled from the college for one year.
- c. Any student found man-handling/threatening the officers/staff connected with the examinations (Invigilator, Centre Superintendent, Supervisors, Principal, Members of Flying squad, etc.) will be awarded "M" grade having 0(zero) Grade Point in all the papers of that Examination and will be expelled from the college for one year. Other disciplinary actions as deemed fit as per the Odisha conduct of examination Act-1988 or University first statute -1990 or IPC would be initiated by the University/college.

16. **RE-ADDITION/RE-CHECKING AND UN-EVALUATED PORTION:**

16.1 A Student may apply through his/her college for Re-addition/Re-Checking of a paper within 15 calendar days from the date of publication of the results in each Semester. In case, there is any answer left unvalued, the same will be placed before the Board of Conducting Examiners of the respective subjects for valuation. The photocopy of answer scripts and information regarding re-addition of marks will be intimated to the candidate within 45 days.



Principals
**Prinanath College (Autonomous)
 Khurda**

16.2 There will be no re-evaluation processes of the answer scripts. However, in case of serious irregularities in evaluation detected/pointed out, the answer book has to be placed before a high level committee consisting of one member of the Examination Committee, one member of Board of Conducting Examination, and one subject expert for assessment provided the difference in marks claimed is more than 10% of total marks in the paper. If the new mark awarded by the high level committee is more than 5% of the total mark, the new mark is to be accepted. The recommendation of high level committee will be accepted under approval of the examination committee/Vice-Chancellor.

17. **GRADE SHEET:**

At the end of 6 (six) Semester, a Grade sheet shall be made available to each student as per Clause 8.1. However, if a student requires additional copies, he/she should apply through the college with prescribed fees. Provisional Grade sheets for each semester will be sent to the Colleges through online mechanism. The final Grade sheets for each semester along with provisional certificate will be provided by the University at the end of the course i.e. after 6th Semester Examination.

18. **UNIVERSITY REGISTRATION CARD:**

A student is issued University Registration Card at the time of admission. University Registration number continues to be his/her Registration number for all examinations during his/her tenure of study. This card is also essential for admission of the student to a college and his/her eligibility to attend classes in a college. This is an IMPORTANT document and the student must possess it throughout his/her course under the University.

In the event of a student losing his/her University Registration Card, he/she should immediately lodge a FIR in the nearest Police Station. He/She should apply through the College for issue of duplicate Registration Card with prescribed fee. The application form will be made available in the University counter/website. The application form accompanying the copy of FIR and prescribed fee and recommended by the concerned principal should be sent to the Controller of Examination, of the concerned Universities by Speed Post/Registered Post.

19. **AUTONOMOUS COLLEGES:**

All the Autonomous Colleges under different Universities will follow these regulations from the admission session 2019-20 onwards. The Semester wise results of all Autonomous Colleges will be prepared by their respective Controller of Examinations (as per this regulation) and submitted to the University for approval of the Vice-Chancellor and publication of results.

20. **PRINCIPLES FOR AWARD OF MEDALS:**

The University shall award University Rank after taking in to account the aggregate (including all subjects i.e. (core, DSE, AECC, SEC, GE) score of toppers in each Bachelor Honours subject amongst all the affiliated colleges. The University shall preserve the script of the final semester for all the toppers for nine months. Among these, whoever secures the highest CGPA in aggregate shall be declared best Graduate under a stream (BA Hons./B.Sc. Hons./B.Com. Hons.etc.)

Student transferred after 1st semester examination cannot be given position or medal under autonomous colleges. Students who have been granted credit waiver under credit transfer system can't be awarded Gold medal or position.

20.1. **Eligibility for Award of Degree**



Handwritten signature
**Principal
Pranath College (Autonomous)
Khurda**

A candidate will be eligible for award of BA/B.Sc./B.Com degree if he/she satisfies all the following conditions:

- a. Has cleared (minimum pass grade) in all subjects and obtained requisite number of credit points in all Semester.
- b. Has secured a minimum Cumulative Grade Point Average.

20.2. Criteria for Award of Gold Medals

- a. The best graduate / university gold medal winner will be selected based on the highest Cumulative Grade Point Average secured by the graduate passing out in the academic year.
- b. For award of gold medal, more than one candidates may be declared Joint winner if they have same CGPA.
- c. Student appearing for Back/Improvement/Reappear Examination shall not be considered for award of Gold Medal. This will not be applicable to the exemption given to students missing examination due to participation in National/International events by officially representing the State or the country.
- d. Students who availed hard case benefit in any semester examination shall not be considered for award of Gold Medal.

21. COMMITTEE FOR CREDIT TRANSFER:

There should be a committee consisting of the following officials to consider all cases of credit transfer:

- | | | |
|---|---|----------|
| 1. Chairman, P.G. Council | - | Chairman |
| 2. Director, College Development Council | - | Member |
| 3. All Deans of Faculties of the University | - | Members |
| 4. Controller of Examinations | - | Member |
| 5. Deputy Controller of Examinations | - | Convener |

22. RE-ADDITION OF MARKS AND PHOTO COPY OF ANSWER SCRIPTS:

22.1 A candidate desiring for re-addition of marks/photo copy of answer scripts may apply for the same in the prescribed application form available in the college concerned with application fees as applicable for re-addition of marks per paper and for photo copies of answer scripts per paper within 15 days from the date of publication of the result. Here publication means the date on which the result of the particular candidate has actually been published.

22.2 All the Principals of the college are to provide prescribed application form of the University to the students of their college downloading from the website of the concerned Universities and receive the said application duly filled by the candidate with the prescribed fee within 15 days from the date of publication of the result. After completion of 15 days from the date of publication of the result, a list of applicants specifying Sl.No./Roll No./Subject-Paper/Name of the valuation zone for re-addition/rechecking of marks or obtaining photo copies of answer scripts must be prepared valuation zone/college wise and the same list to be send to the controller of examination of the concerned University along with the application fees received from the student as demand draft made in favor of the Comptroller of Finance or through electronic transfer (as applicable) of the concerned University within five days from the last date of receiving such applications.

22.3 All the Zone Supervisors of the concerned valuation zone colleges are required to keep all the valued answer scripts of their zone for four months with them from the date of publication of the concerned result and accept all the applications in prescribed forms for



[Handwritten Signature]
**Principat
Pranath College (Autonomous)
Khurda**

supply of photo copies/re-addition of marks from the answer scripts by the zone supervisor of their Colleges/ examination of concerned University for compliance to the college within two months after the receipt of application from the

HA

22.4 All the Zone Supervisors will be provided 60% of amount as students. Any discrepancies detected during the re-addition of marks to the notice of the Controller of Examinations for revision of marks at completion of four months from the date of publication of the result, all the scripts/list of application form for re-addition of marks/ obtaining scripts/bills vouchers thereof/balance amount to be submitted to the University amount to be deposited as Bank Draft in favour of the Comptroller of Universities or transferred to his account through e-transaction.No student shall be entertained for any enquiry pertaining to the above process at the University level.

19/20
lemic 6th
Degree
tering of

20

Any contingency/question arising out the Regulation or not covered under the Regulation shall be referred to the Controller of Examinations and decision shall be taken under approval of the Vice-Chancellor.

cerned
up to

Members of Regulation Framing Committee

call to
nation

bsite
is/her
script

five
8 the

using
rite

like

ript

loff

to

m

bc

Signature
22.8.19

Controller of Examinations
Prananath College, Autonomous,
KHORDHA

Signature

Principal
Prananath College (Autonomous),
Khordha



PRANANATH COLLEGE AUTONOMOUS, KHORDHA

NOTICE

No-Ec-1701/PN(A)20

Dated-15/09/20

It is notified for all concerned that keeping in view to COVID 19 Pandemic 6th Semester Regular/back, remaining subjects of 2nd & 4th Semester Back of Degree examination – 2020 shall be conducted through Online mode to avoid mass gathering of students in the college campus.

Instructions to the candidates for Online Examination –2020

1. The candidate has to enroll himself/herself to the WhatsApp group created by the concerned departments.
2. The question papers to the candidates will be provided through their WhatsApp group 10 minutes prior to the commencement of the examination.
3. In case of not receiving the question paper in due time, a candidate has to make a call to the Group Admin/ Controller/Dy.Controller of Examination (Mob No-9937161642&9437159688).
4. The examination date and time will be uploaded in the college website.
5. The candidate has to download the blank answer script sent through the College Website and make spotless Xerox copies in A4 Paper (Single side only) as per his/her requirement, sufficient ahead of the commencement of the examination. The answer script should contain maximum 10 Pages including the first cover page in each paper.
6. The duration of the examination shall be of two hours. Each candidate has to answer five questions from Group-A and two questions from Group-B. In case of English Honours the candidate has to answer at least three questions.
7. The candidate has to answer the questions in his/her own legible handwriting using **BLACK BALL POINT Pen** only in the space provided in the answer script (Do not write outside the margin).
8. Each page is to be numbered in the space provided in the bottom of the answer script, like 1/10, 2/10, 9/10, 10/10.
9. After the examination is over, the candidate has to scan the each page of the answer script serially and make a single PDF file (**The name of the file should be their University Roll Number**) and send it to the e-mail ID provided to them in their WhatsApp Group within 30 minutes after the completion of the examination
NOTE: The answer scripts sent beyond the stipulated time will not be entertained
10. The practical examination shall be conducted online mode. Concerned H.O.Ds may be contacted to the practical examination.



Principal
Pranath College (Autonomous)
Khordha

11. There shall be a mock test on dt.21.09.2020 as per the program notified letter. The procedure mentioned above shall be followed in the mock test as well as in the semester examinations 2020 scheduled to be held from dt.28.09.2020
12. A special examination shall be held for those who can not take the final examination now for whatever reasons. But the examinations will be conducted by the college once the Covid-19 situation improves hopefully by December 2020.

Recd. 25/09/2020
Controller of Examinations

15/09/20
Principal

15/09/20
Principal
Pranath College (Autonomous)
Khurda

